



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

TUESDAY 3RD JANUARY 2012
AT 5.00 P.M.

COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Councillors P. J. Whittaker (Chairman), P. Lammas (Vice-Chairman), C. J. Bloore, J. S. Brogan, Dr. B. T. Cooper, Mrs. R. L. Dent, K. A. Grant-Pearce, Mrs. J. M. L. A. Griffiths, R. J. Laight, P. M. McDonald, S. P. Shannon, Mrs. C. J. Spencer and L. J. Turner

AGENDA

1. Apologies for Absence
2. Declarations of Interest and Whipping Arrangements
3. Revenue and Capital Budget Bids 2012/13 (Pages 1 - 10)
4. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

19th December 2011



Bromsgrove
District Council
www.bromsgrove.gov.uk

INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can attend all Council, Cabinet and Committee/Board meetings, except for any part of the meeting when the business would disclose confidential or “exempt” information.
- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council’s Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council’s Constitution

at www.bromsgrove.gov.uk

Declaration of Interests - Explained

Definition of Interests

A Member has a **PERSONAL INTEREST** if the issue being discussed at a meeting affects the well-being or finances of the Member, the Member's family or a close associate more than most other people who live in the ward affected by the issue.

Personal interests are also things relating to an interest the Member must register, such as any outside bodies to which the Member has been appointed by the Council or membership of certain public bodies.

A personal interest is also a **PREJUDICIAL INTEREST** if it affects:

- The finances, or
- A regulatory function (such as licensing or planning)

Of the Member, the Member's family or a close associate **AND** which a reasonable member of the public with knowledge of the facts would believe likely to harm or impair the Member's ability to judge the public interest.

Declaring Interests

If a Member has an interest they must normally declare it at the start of the meeting or as soon as they realise they have the interest.

EXCEPTION:

If a Member has a **PERSONAL INTEREST** which arises because of membership of another public body the Member only needs to declare it if and when they speak on the matter.

If a Member has both a **PERSONAL AND PREJUDICIAL INTEREST** they must not debate or vote on the matter and must leave the room.

EXCEPTION:

If a Member has a prejudicial interest in a matter being discussed at a meeting at which members of the public are allowed to make representations, give evidence or answer questions about the matter, the Member has the same rights as the public and can also attend the meeting to make representations, give evidence or answer questions **BUT THE MEMBER MUST LEAVE THE ROOM ONCE THEY HAVE FINISHED AND CANNOT DEBATE OR VOTE.**

However, the Member must not use these rights to seek to improperly influence a decision in which they have a prejudicial interest.

For further information please contact Committee Services, Legal, Equalities and Democratic Services, Bromsgrove District Council, The Council House, Burcot Lane, Bromsgrove, B60 1AA

Tel: 01527 873232 Fax: 01527 881414

Web: www.bromsgrove.gov.uk email: committee@bromsgrove.gov.uk

BROMSGROVE DISTRICT COUNCIL

REVENUE & CAPITAL BUDGET BIDS 2012/13

Revenue Bids - BDC

Description	Commentary	2012/13 £'000	Director
Housing	<p>To support homeless projects across the District eg Step up Tenancy Scheme. Concerns that there will be an increase in homelessness following changes to benefit entitlement and rates – particularly for the young. This would fully utilise the grant funding of £113k (£103k currently in the budget) that is received by the Council to support homeless prevention. The grant was ringfenced but is now available to be used for general services.</p>	10	H

Revenue Bids - BDC

Description	Commentary	2012/13 £'000	Director
Maintenance of Ledger system	The current finance system (Agresso) has not been upgraded for 3 years and the teams have to manually interpret information to provide management reports to officers and members. This would enable the latest version to be installed and improve the reporting and accessibility of financial information.	20	H
Energy Advisor	To utilise the services of an external professional energy advisor to ensure the Council getting best deals / use of utilities.	6	H (if generate savings)

Revenue Bids - BDC

Description	Commentary	2012/13 £'000	Director
Data analysis for procurement	To fund external advise and analysis of the Councils spend & comparison to other Councils to ensure best opportunities are sought for savings through procurement.	6	H (if generate savings)
Members allowances	To fund members allowances as approved by external panel	23 (figure to be advised)	M (dependant on panel)
Leisure Feasibility options appraisal	To commission external support to develop a feasibility study to review alternative ways of providing leisure services to deliver savings for the Council in the future	15	H

Revenue Bids - BDC

Description	Commentary	2012/13 £'000	Director
Economic Development	To support projects across the District in supporting businesses and economic growth to include	20	H

Capital Bids - BDC

Description	Commentary	2012/13 £'000	Director
BURT	To replace BURT bus with a new vehicle to ensure that a reliable service can be delivered in partnership with WRVS. Officers reviewing potential of funding through sponsorship and link with Redditch Dial A Ride provision.	38	H
Housing	To provide grant to Registered Housing Landlord to provide affordable homes – grant would be conditional on building being undertaken and subject to legal agreement in relation to nomination rights. Partnership with BDHT or West Mercia.	200	H

Capital Bids - BDC

Description	Commentary	2012/13 £'000	Director
Planning - Town Centre	Project Management Continued management of town centre regeneration £100k per annum split 50/50 with County. This ensures that the District has a dedicated officer to support the Town Centre improvements and regeneration and provides a co-ordinated approach for all stakeholders	50	
Additional Green & Grey Bins	Cost for 13/14 & 14/15 - £150kpa. To extend the service to all properties		M /H
Cemetery Extension infrastructure at North Bromsgrove Cemetery Phase one	The burial space at Bromsgrove North Cemetery is almost used up and there is a need to develop the next phase of burial space. - Cost from 13/14 £100k /14/15 £300k		H

Capital Bids - BDC

Description	Commentary	2012/ 13 £'000	Director
Toilets	The toilets in Bromsgrove Cemetery are currently closed as they are in very poor condition and suffer from serious ASB issues. We are currently hiring a porta loo for staff and public use which is an ongoing revenue cost and also is not sustainable long term..	25	M
Depot security	Following a risk assessment additional security required	65	H
Fleet replacement	To replace a number of vehicles & plant	519	H
Loans to Businesses	To provide loans to high credit worthy businesses to set up in the District. Loans assessed and managed via Finance Birmingham as supported through Birmingham City Council and the LEP. Loan repayments would be used to generate further loans to businesses.	1,000	H

Capital Bids - BDC

Description	Commentary	2012/ 13 £'000	Director
Sanders Park	Improve Parking due to H&S concerns (check issues)	32	H / M
Xmas Lights	Replace Xmas lights following High Street refurbishment as the current lights will be in need of upgrade due to the period of time they have been used	20	H / M
Battlefield Brook	To improve brook infrastructure	15	H / M (check funding)
New Ledger system	To enable the implementation of a single system for accounting across the Councils	150	M
Allotment Extension	To increase allotments available and improve water supply	10	M

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